



United Nations Development Programme

Ecuador

Project Document

<b>Project Title</b>	Scaling-Up the Gender and Conflict Strategy of the Peace and Development Programme in the Northern Border Zone of Ecuador
<b>UNDAF Outcome(s)*:</b>	<i>En el 2014 se fortalecen las capacidades gubernamentales y la participación ciudadana, garantizando el ejercicio de los derechos en el marco de seguridad humana, paz y desarrollo preventivo en la frontera norte, con énfasis en los cantones del cordón fronterizo.</i>
<b>Expected Outcome(s)#:</b> <i>(Those linked to the project and extracted from the CPAP)</i>	Expected Outcome(s)/Indicator (s): <ul style="list-style-type: none"><li>- <i>Políticas y programas de desarrollo y seguridad humana incorporan enfoque de prevención a conflictividad.</i></li><li>- <i>Servicio mejorada en calidad y cobertura, conocimiento de justicia, seguridad humana, derechos humanos y de mujeres, incrementado.</i></li></ul>
<b>Expected Output(s)*:</b> <i>(Those that will result from the project and extracted from the CPAP)</i>	Expected Output(s)/Annual Targets: <ul style="list-style-type: none"><li>- <i>Capacidades fortalecidas, actitudes cambiadas y brechas llenadas en relación a Prevención de Conflictos y "No Hacer Daño"</i></li><li>- <i>Espacios de diálogo establecidos o fortalecidos, incluyendo temática transfronteriza</i></li><li>- <i>Fortalecida la provisión de los servicios de justicia, de protección de derechos y de seguridad ciudadana.</i></li></ul>
<b>Implementing Partner:</b>	UNDP (Peace and Development Programme in the Northern Border Zone).
<b>Responsible Parties:</b>	N/A

*\*Tomado del "Proyecto de Documento del Programa para Ecuador (2010-2014)"*

## Brief Description

### BACKGROUND

The Northern Border Zone of Ecuador has been a priority of the United Nations System in Ecuador since 2004, when an Inter-agency UN Assessment Mission regarding the NBZ was carried out in response to a request from the President of Ecuador to the UN Secretary General. As a result of the Mission Report, the Peace and Development Programme for the Northern Border Zone of Ecuador (PDP-NBZ) was established within the Resident Coordinator's Office, and is being implemented by UNDP. Given the specific challenges and opportunities in the border area, a strategic decision was made to engender conflict prevention through the PDP-NBZ, prioritizing gender mainstreaming as a cross-cutting issue of the Programme. Thus, since 2006, the PDP-NBZ has worked in alliance with UNIFEM to jointly develop and implement a multi-layered gender mainstreaming strategy based on UNDP/BCPR's Eight-Point Agenda and UN Security Council resolutions 1325 and 1820. All of this fits within the integrated CPR strategy in Ecuador to support institutional reform and the prevention and management of crisis. Lastly, it should be highlighted that BCPR funded the design of the PDP-NBZ gender strategy as well as most elements of its initial implementation.

### PDP-NBZ GENDER STRATEGY

The gender mainstreaming strategy is designed to encapsulate and reflect the core priorities of 8PA (6 of 8 points). Because it is set within a broad inter-agency framework programme like the PDP-NBZ, the gender strategy builds upon, complements and strengthens a wide range of inter-agency programming and related initiatives. This provides numerous benefits including the ability to capitalize on the established track record and legitimacy of PDP-NBZ with key governmental, civil society and UN agency counterparts. It also allows the gender strategy to target gender mainstreaming and specific women's empowerment initiatives in a parallel fashion. With this context in mind, the gender strategy is designed to target 3 complementary levels of impact that reflect different dimensions of the PDP-NBZ:

1. Impact regarding the core planning and management of the PDP-NBZ.
2. Impact regarding PDP-NBZ as a service provider to the UN agencies working in the NBZ.
3. Impact regarding the strategic areas of PDP-NBZ intervention.

### A PROPOSAL TO CONSOLIDATE AND SCALE-UP THE GENDER STRATEGY

The general objective of this proposal is to scale-up and consolidate the PDP-NBZ's gender strategy, building on the success and lessons learned to date through the initial stage of implementation that is underway. To do this, each of the three complementary levels of the gender strategy will be strengthened respectively: 1) the gender dimensions of PDP-NBZ planning and management; 2) the gender aspects of the PDP-NBZ's role as a service provider to the 12 UN agencies working in the border territory; and 3) a set of targeted gender-related initiatives that fit within the PDP-NBZ's strategic areas of programmatic intervention.

Given experience and lessons learned, the proposal targets the following needs and priorities:

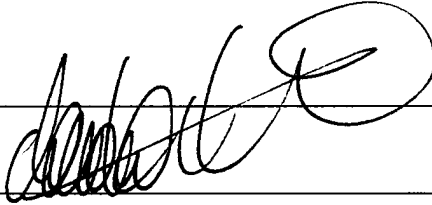
1. Local capacities particularly regarding gender-based violence are extremely weak and represent an urgent need in the NBZ.
2. The most remote communities located along the immediate border line with Colombia are most affected by cross-border spillover effects and suffer disproportionately in terms of gender-based violence.
3. Community-based participation must be prioritized within the gender strategy as a means of ensuring local needs are prioritized and local organizations are empowered.
4. The process of scaling-up the gender strategy must be designed to achieve concrete results in the short and mid-terms while also laying the foundation for the strategy's longer-term vision.

Programme Period:	2009-2014
Key Result Area (Strategic Plan):	Goal 3: Supporting crisis prevention and recovery
Atlas Award ID:	__00045260__
Start date:	May 2009
End Date	May 2010
PAC Meeting Date :	27/04/2009
Management Arrangements	DEX

2009 AWP budget:	\$248,000.00
Total resources required	\$248,000.00
Total allocated resources:	\$248,000.00
• Regular	_____
• Other:	
○ Donor (BCPR)	\$248,000.00
○ Donor	_____
○ Donor	_____
○ Government	_____
Unfunded budget:	_____
In-kind Contributions	_____

Agreed by (Implementing Partner):

Agreed by UNDP:



I. ANNUAL WORK PLAN

Year: 2009

EXPECTED OUTPUTS	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME					RESPONSIBLE PARTY	PLANNED BUDGET		
		2009		2010		Funding Source		Budget Description	Amount (\$)	
		Q2	Q3	Q4	Q1					
<b>Level 1: PDP-NBZ Planning &amp; Management</b>										
<p>Output 1.1.</p> <p>Technical and strategic support/advice on gender and conflict issues to the PDP-NBZ is in place on a daily basis.</p> <p><i>Baseline:</i></p> <ul style="list-style-type: none"> <li>- Process of gender and conflict mainstreaming ongoing and in need of scaling-up.</li> </ul> <p><i>Indicators:</i></p> <ul style="list-style-type: none"> <li>- # of PDP-NBZ's initiatives incorporate gender and conflict perspectives.</li> <li>- % of PDP-NBZ staff trained in gender and conflict.</li> </ul> <p><i>Targets:</i></p> <ul style="list-style-type: none"> <li>- 100% of PDP-NBZ's initiatives incorporate gender and conflict perspectives.</li> <li>- 100% of PDP-NBZ staff trained in gender and conflict.</li> </ul> <p>Related CP outcome:3</p>	<p>1.1. Incorporation of gender and conflict sensitivity into PDP-NBZ management procedures and policies on a day to day basis through technical support from a gender expert.</p>	X	X	X	X	UNDP	BCPR	71400 Service Contract Individual	\$6,000,00	
<p>Output 1.2</p> <p>A monitoring, evaluation and Knowledge Management mechanism regarding gender based issues within the PDP-NBZ is implemented.</p> <p><i>Baseline:</i></p> <ul style="list-style-type: none"> <li>- No M&amp;E and Knowledge management existing.</li> </ul> <p><i>Indicators:</i></p> <ul style="list-style-type: none"> <li>- 1 M&amp;E and KM mechanism existing and implemented.</li> </ul>	<p>1.2 Elaboration and implementation of a monitoring, evaluation and Knowledge Management mechanism for the PDP-NBZ's gender mainstreaming strategy.</p>	X	X	X	X	UNDP	BCPR	71600 Travel	\$5,000,00	
						UNDP	BCPR	74500 Miscellaneous	\$5,000,00	

<p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- Monitoring, evaluation and Knowledge Management mechanism for the PDP-NBZ's gender mainstreaming strategy elaborated and implemented.</li> </ul> <p>Related CP outcome:3</p>										
<b>Level 2: PDP-NBZ as a service provider to UN agencies</b>										
<p>Output 2.1.</p> <p>Gender priorities ensured through technical advice to the GTI-FN.</p> <p><b>Baseline:</b></p> <ul style="list-style-type: none"> <li>- No gender and conflict group existing within de GTI-FN</li> <li>- No baseline compilation and gender and conflict set of indicators existing.</li> </ul> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- 1 Gender and Conflict group created</li> <li>- # of reunions of the Gender and Conflict group.</li> <li>- 1 baseline compilation</li> <li>- # of gender and conflict indicators included in the planning.</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- Gender and Conflict group created within the GTI-FN.</li> <li>- Baseline compilation and set of indicators on Gender and Conflict included in planning.</li> </ul> <p>Related CP outcome:3</p>	<p>2.1. Creation of a working group within the GTI-FN to prioritize gender and conflict issues in the GTI-FN agenda, aligning them with UNDAF 2010 - 2014 planning, including a base line compilation and set of indicators.</p>	<p>UNDP</p>	<p>BCPR</p>	<p>71400 Service Contract Individual</p>	<p>\$6.000,00</p>					
<p>Output 2.2.</p> <p>UN staff and implementing partners working in the NBZ trained on gender and conflict issues.</p> <p><b>Baseline:</b></p> <ul style="list-style-type: none"> <li>- ART/UNDP and UNCHR staff has been trained in gender.</li> <li>- UN staff and implementing partners working in the NBZ haven't been trained in gender and conflict issues.</li> </ul> <p><b>Indicators:</b></p>	<p>2.2. Training of all relevant UN staff and implementing partners in gender and conflict sensitivity through regular workshops.</p>	<p>UNDP</p>	<p>BCPR</p>	<p>75700 Training Workshops</p>	<p>\$4.000,00</p>					

<ul style="list-style-type: none"> <li>- % of individuals from UN agencies trained.</li> <li>- % of individuals from implementing partners trained.</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- 70% of all relevant UN staff and implementing partners trained in gender and conflict sensitivity.</li> </ul> <p><b>Related CP outcome: 3</b></p>								
<p><b>Output 2.3.</b></p> <p>Specific UN agencies working within the framework of the PDP-NBZ have been supported and advised regarding gender and conflict issues.</p> <p><b>Baseline:</b></p> <ul style="list-style-type: none"> <li>- Only one UN agency working in the NBZ has a Gender and Conflict Action Plan existing and in implementation</li> </ul> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- # of reunions with UN agencies to develop gender action plan</li> <li>- % of agencies working in the NBZ with specific gender and conflict action Plan developed and implemented.</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- 80% of agencies working in the NBZ with Gender and Conflict Action Plan.</li> </ul> <p><b>Related CP outcome: 3</b></p>	<p>2.3. Develop and implement specific action plans with UN agencies working in the PDP-NBZ framework to include gender and conflict sensitivity in their programming and projects through a day to day service provided.</p>	X	X	X	X	UNDP	BCPR	71400 Service Contract Individual  71600 Travel  \$3,000,00
<p><b>Output 2.4.</b></p> <p>The work of the UN System in the NBZ has been monitored and advised from a gender and conflict perspective.</p> <p><b>Baseline:</b></p> <ul style="list-style-type: none"> <li>- No M&amp;E and K&amp;M mechanism, with gender and conflict perspective, existing for the UN system in the NBZ.</li> </ul> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- # of M&amp;E and K&amp;M mechanism, with gender and conflict perspective, existing</li> <li>- # of gender and conflict indicators in UN</li> </ul>	<p>2.4. Implement monitoring, evaluation and Knowledge Management mechanism.</p>	X	X	X	X	UNDP	BCPR	71400 Service Contract Individual  74200 Printing and Publishing  \$2,000,00

<p><i>agencies programs and projects.</i></p> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- 1 monitoring, evaluation and Knowledge Management mechanism implemented.</li> </ul> <p><i>Related CP outcome: 3</i></p>						
<p><b>Level 3: Strategic Areas of Programmatic Intervention</b></p>						
<p><b>3.1 Strengthening Inter-Institutional Coordination to Promote Integrated Services Regarding Gender-Based Violence in the NBZ provinces</b></p>						
<p>Output 3.1.1 Relevant coordination mechanisms established and dialogue promoted and facilitated between and within all key actors involved in setting up integrated mechanisms addressing gender based violence in the 3 NBZ provinces. Shared agenda, shared strategies, and shared action plans to promote inter-institutional coordination regarding integrated services related to gender-based violence have been developed and put in place.</p> <p><b>Baseline:</b></p> <ul style="list-style-type: none"> <li>- No mechanisms of coordination between the public sector at national and local level and civil society actors regarding inter-institutional mechanisms of addressing Gender Based violence existing</li> </ul> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- # of reunions of the coordination team.</li> <li>- # of action plans elaborated and implemented</li> <li>- # of meetings and Workshops held with relevant actors</li> <li>- % of relevant actors participating in the meetings and workshops.</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- Mechanisms of coordination between the public sector at national and local level and civil society actors regarding inter-institutional mechanisms of addressing Gender Based violence created</li> <li>- Interinstitutional action plan elaborated</li> </ul>	<p>3.1.1.1 Build mechanisms of coordination between the public sector at national and local level and civil society actors regarding inter-institutional mechanisms of addressing Gender Based violence. Elaborate an interinstitutional action plan and set up a shared agenda and strategies between all relevant actors involved in order to promote streamlined action.</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>UNDP</p> <p>UNDP</p>	<p>BCPR</p> <p>BCPR</p>	<p>71300 Local consultancy</p> <p>74500 Miscellaneous</p>	<p>\$24.000,00</p> <p>\$6.000,00</p>
<p>3.1.1.2 Strengthen coordination between relevant actors in GBV issues in the NBZ through meetings and workshops.</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>UNDP</p>	<p>BCPR</p>	<p>75700 Training, Workshops</p>	<p>\$9.000,00</p>

<ul style="list-style-type: none"> <li>- At least 6 coordination meetings/workshop realized in the NBZ (2 in every province: Sucumbíos, Esmeraldas, Carchi).</li> <li>- 70% of relevant actors participating in the meetings and workshops.</li> </ul> <p>Related CP outcome: 3</p>							
<p>Output 3.1.2</p> <p>All relevant staff and members of the institutions involved in addressing victims of gender based violence in the NBZ have received training in gender sensitivity issues.</p> <p>Baseline:</p> <ul style="list-style-type: none"> <li>- The level of knowledge of staff members of the institutions involved in GBV in NBZ regarding gender sensitivity issues is not homogeneous.</li> </ul> <p>Indicators:</p> <ul style="list-style-type: none"> <li>- # of workshops organized</li> <li>- % of relevant actor participating in workshop.</li> </ul> <p>Targets:</p> <ul style="list-style-type: none"> <li>- At least 3 workshops with relevant actors organized.</li> <li>- 100% of relevant staff and members of the institutions involved in addressing victims of gender based violence in the NBZ trained in gender sensitivity issues.</li> </ul> <p>Related CP outcome:3</p>	<p>3.1.2.1 Organize workshops and facilitate training in gender-based violence issues in the NBZ's Provinces with all relevant actors.</p>	X		UNDP	BCPR	71600 Travel	\$5.000,00
<p><b>3.2 Building capacity in Women's Organizations Working on Gender and conflict issues in the NBZ</b></p> <p>Output 3.2.1</p> <p>Capacities build and put in place through a specifically designed methodology in order to deal with the psychological dimensions of gender-based violence.</p> <p>Baseline:</p> <ul style="list-style-type: none"> <li>- Identified need from the Women's Organization, in a previous project of the PDP-NBZ, to develop modules for workshops addressing the psychological dimensions of GBV.</li> </ul>	<p>3.2.1.1 Develop modules for workshops to address the psychological dimensions of gender-based violence in a way that links personal experience to the public role of women working within the women's movement</p> <p>3.2.1.2 Facilitate the delivery of these workshops to select women's</p>	X	X	UNDP	BCPR	72100 Contractual Services Companies	\$2.000,00
		X	X	UNDP	BCPR	71600 Travel	\$8.500,00



<p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- # of modules developed</li> <li>- # of workshops delivered</li> <li>- # of women trained.</li> <li>- # of modules published.</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- Modules for workshops to address the psychological dimensions of gender-based violence developed and published.</li> <li>- At least 3 women representing every organization of the Women's Movement trained and able to replicate in their respective organization.</li> </ul> <p><b>Related CP outcome: 3</b></p>	<p>organizations throughout the Province of Sucumbios</p>			UNDP	BCPR	75700 Training, Workshops	\$8.500,00
<p><b>Output 3.2.2</b></p> <p>Capacities build regarding participatory planning and the design of community-based projects related to gender and conflict issues in communities along the border line (as well as quick impact implementation projects executed)</p> <p><b>Baseline:</b></p> <ul style="list-style-type: none"> <li>- Women's groups in the NBZ need training to strengthen their capacities in planning process and project proposals design.</li> <li>- Few projects are implemented in the border line communities.</li> </ul> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- # of training module of planning process.</li> <li>- # of Women's from de Women's Federation of Sucumbios trained on local participatory planning processes and the design of project proposals.</li> <li>- # of missions to the border line communities.</li> <li>- # of project proposal designed and</li> </ul>	<p>3.2.1.3 Systematization of the process and publication of the module</p>		X	UNDP	BCPR	72100 Contractual Services Companies	\$1.000,00
<p>Capacities build regarding participatory planning and the design of community-based projects related to gender and conflict issues in communities along the border line (as well as quick impact implementation projects executed)</p> <p><b>Baseline:</b></p> <ul style="list-style-type: none"> <li>- Women's groups in the NBZ need training to strengthen their capacities in planning process and project proposals design.</li> <li>- Few projects are implemented in the border line communities.</li> </ul> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- # of training module of planning process.</li> <li>- # of Women's from de Women's Federation of Sucumbios trained on local participatory planning processes and the design of project proposals.</li> <li>- # of missions to the border line communities.</li> <li>- # of project proposal designed and</li> </ul>	<p>3.2.2.1 Selection process of the NGO</p> <p>3.2.2.2 Develop a module to train the Women's Federation of Sucumbios to facilitate local participatory planning processes and the design of project proposals</p> <p>3.2.2.3 Train a select group of women from the Women's Federation of Sucumbios to facilitate local participatory planning processes and the design of project proposals</p> <p>3.2.2.4 Technical accompaniment and support for the Women's Federation of Sucumbios when they go to border line communities to facilitate relevant processes</p>	X	X	UNDP	BCPR	74500 Miscellaneous	\$1.000,00
				UNDP	BCPR	72100 Contractual Services Companies	\$15.000,00
				UNDP	BCPR	75700 Training, Workshops	\$25.000,00
				UNDP	BCPR	72100 Contractual Services Companies	\$30.000,00

<ul style="list-style-type: none"> <li>- implemented for the border line communities.</li> <li>- # of portfolio of longer-term projects related to gender and conflict issues in border line communities.</li> </ul>	<p>3.2.2.5 Facilitation by the Women's Federation of Sucumbios of local participatory planning processes and the design of the project proposals in border line communities (both quick impact projects and longer-term projects).</p>	X	X	X	UNDP	BCPR	72100 Contractual Services Companies	\$5,000,00
<p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- 1 training module of planning process.</li> <li>- At least 10 women from de Women's Federation of Sucumbios trained on local participatory planning processes and the design of project proposals.</li> <li>- At least 10 missions to the border line communities.</li> <li>- At least 5 project proposals designed for the border line communities.</li> <li>- 1 portfolio of longer-term projects related to gender and conflict issues in border line communities.</li> </ul> <p>Related CP outcome: 3</p>	<p>3.2.2.6 Funding and implementation of a select number of quick impact projects related to gender and conflict issues in border line communities</p>	X	X	X	UNDP	BCPR	72600 Grants	\$50,000,00
<ul style="list-style-type: none"> <li>- 1 portfolio of longer-term projects related to gender and conflict issues in border line communities.</li> </ul>	<p>3.2.2.7 Development of a portfolio of longer-term projects related to gender and conflict issues in border line communities (for future funding from PDP-NBZ or other relevant actors).</p>	X	X	X	UNDP	BCPR	72100 Contractual Services Companies	\$5,000,00
<b>Total</b>								<b>\$248,000,00</b>

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## II. MANAGEMENT ARRANGEMENTS

The “Scaling-Up the Gender and Conflict Strategy of the Peace and Development Program in the Northern Border Zone of Ecuador” project, as part of the PDP-NBZ will be implemented under direct execution modality (DEX), in conformity with approved UNDP rules and procedures.

**Project Manager:** Under the guidance and supervision of the RR/RC office, Michael Brown (Chief Technical Peace and Development Advisor and PDP-NBZ Director) will be responsible for effective implementation and coordination of programme activities, and with the support of the programme and programme support units of the CO, establish required monitoring work plans and targets, and monitor resource and financial management. The CTPDA serves as focal point for the co-ordination of the project with other counterpart agencies; will be responsible for preparing corporate reporting, end project reports and setting up and ensuring the implementation of evaluation criteria and mechanisms.

The CTPDA will coordinate and liaise with the different areas within the UNDP CO, with agencies of the UN System involved in the NBZ, particularly with UNIFEM ARO, and will also manage all technical experts and consultants involved in implementing the different aspects of the PDP. The PDA will also be responsible for oversight and management of the coordination mechanisms that will be established with governmental and civil society counterparts.

**Project Board:** The group responsible for making by consensus, management decisions for the project when guidance will be required by the Project Manager will be conformed by:

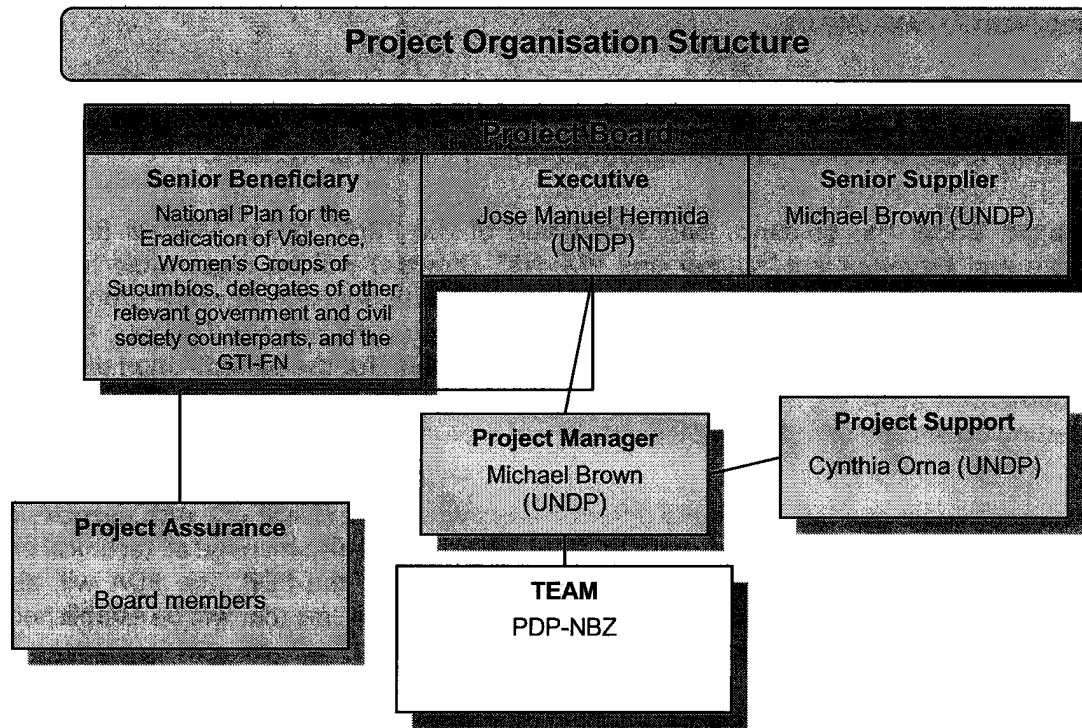
**Executive:** Jose Manuel Hermida, Resident Coordinator of the UN System in Ecuador. The executive will represent the project ownership and chair the group.

**Senior Supplier:** Michael Brown, Director of the Peace and Development Programme. The Senior Supplier will provide guidance regarding the technical feasibility of the project. The Senior Supplier will receive technical support from Moni Pizani, Regional Program Director of UNIFEM Andean Region. For the implementation of activities, the Senior Supplier will rely on the support of the UN System Agencies that work in the NBZ within the framework of the GTI-FN.

**Senior Beneficiary:** Delegates from the National Plan for the Eradication of Violence and the Women’s Groups of Sucumbíos, as well as any other representatives of relevant government and civil society counterparts, and delegates from the GTI-FN. The Senior Beneficiaries’ primary function within the Board is to ensure the realization of project results from the perspective of project beneficiaries.

**Project Assurance:** Project Assurance will be the responsibility of each Project Board member.

**Project Support:** Under the supervision of the PDA advisor, and the support of the CO programme unit, Cynthia Orna (Programme Assistant) will be responsible for administrative and budget management for the PDP. The PA will coordinate as required with the programme support unit also.



### III. MONITORING FRAMEWORK AND EVALUATION

In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:

#### Within the annual cycle

- On a quarterly basis, a quality assessment shall record progress towards the completion of key results, based on quality criteria and methods captured in the Quality Management table below.
- An Issue Log shall be activated in Atlas and updated by the Project Manager to facilitate tracking and resolution of potential problems or requests for change.
- Based on the initial risk analysis submitted (see annex 1), a risk log shall be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation.
- Based on the above information recorded in Atlas, a Project Progress Reports (PPR) shall be submitted by the Project Manager to the Project Board through Project Assurance, using the standard report format available in the Executive Snapshot.
- a project Lesson-learned log shall be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project
- a Monitoring Schedule Plan shall be activated in Atlas and updated to track key management actions/events

#### Annually

- **Annual Review Report.** An Annual Review Report shall be prepared by the Project Manager and shared with the Project Board and the Outcome Board. As minimum requirement, the Annual Review Report shall consist of the Atlas standard format for the QPR covering the whole year

with updated information for each above element of the QPR as well as a summary of results achieved against pre-defined annual targets at the output level.

- **Annual Project Review.** Based on the above report, an annual project review shall be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Board and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.

### Quality Management for Project Activity Results

<b>OUTPUT 1.1:</b> Technical and strategic support/advice on gender and conflict issues to the PDP-NBZ is in place on a daily basis.		
<b>Activity Result 1 (Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Coordination of the gender and conflict strategy.	Start Date: May 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Incorporate gender and conflict sensitivity into PDP-NBZ management procedures and policies.	
<b>Description</b>	<i>Planned actions to produce the activity result.</i> Incorporation of gender and conflict sensitivity into PDP-NBZ management procedures and policies on a day to day basis through technical support from a gender expert.	
<b>Quality Criteria</b> <i>how/with what indicators the quality of the activity result will be measured?</i>	<b>Quality Method</b> <i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	<b>Date of Assessment</b> <i>When will the assessment of quality be performed?</i>
- # of PDP-NBZ's initiatives incorporate gender and conflict perspectives.	- PDP-NBZ's project and programs. - Monthly reports of the Gender and Conflict Strategy Coordinator.	- Each months and at the end of the project.
- % of PDP-NBZ staff trained in gender and conflict.	- List of participants and short evaluation survey.	- At the end of each workshop.

<b>OUTPUT 1.2:</b> A monitoring, evaluation and knowledge management mechanism regarding gender based issues within the PDP-NBZ is implemented.		
<b>Activity Result 1 (Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Elaboration of a M&E and KM mechanism for the PDP-NBZ's gender mainstreaming strategy.	Start Date: May 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Monitoring, evaluation and Knowledge Management mechanism for the PDP-NBZ's gender mainstreaming strategy elaborated and implemented.	
<b>Description</b>	<i>Planned actions to produce the activity result.</i> Through technical assistance of the Gender and Conflict Strategy Coordinator and in coordination with the PDP-NBZ team in charge of the PDP-NBZ M&E process: <ul style="list-style-type: none"> <li>- Elaboration of specific M&amp;E and KM mechanism.</li> <li>- Compilation of existing documents</li> <li>- Development of specific gender and conflict indicators.</li> </ul>	

<b>Quality Criteria</b> <i>how/with what indicators the quality of the activity result will be measured?</i>	<b>Quality Method</b> <i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	<b>Date of Assessment</b> <i>When will the assessment of quality be performed?</i>
- 1 M&E and KM mechanism existing and implemented.	- Monthly reports of the Gender and Conflict Strategy Coordinator. - M&E and KM strategic document.	- Each months and at the end of the project.

<b>OUTPUT 2.1: Gender priorities ensured through technical advice to the GTI-FN.</b>		
<b>Activity Result 1 (Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Creation of a Gender and Conflict working group within the GTI-FN.	Start Date: May 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Creation of a working group within the GTI-FN to prioritize gender and conflict issues in the GTI-FN agenda, aligning them with UNDAF 2010 - 2014 planning, including a base line compilation and set of indicators.	
<b>Description</b>	<i>Planned actions to produce the activity result.</i> Through technical assistance of the Gender and Conflict Strategy Coordinator: - creation of a gender and conflict working group - reunions - baseline compilation - set of indicators (in relation to the PDP-NBZ's M&E and KM mechanism)	
<b>Quality Criteria</b> <i>how/with what indicators the quality of the activity result will be measured?</i>	<b>Quality Method</b> <i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	<b>Date of Assessment</b> <i>When will the assessment of quality be performed?</i>
- 1 Gender and Conflict group created	- GTI-FN meeting minutes - List of participants	- Each months and at the end of the project.
- # of reunions of the Gender and Conflict group.	- Gender and Conflict working group meetings minutes - List of participants.	- Each months and at the end of the project.
- 1 baseline compilation	- Baseline document	- Each months and at the end of the project.
- # of gender and conflict indicators included in the planning.	- planning document	- Each months and at the end of the project.

<b>OUTPUT 2.2: UN staff and implementing partners working in the NBZ trained on gender and conflict issues.</b>		
<b>Activity Result 1 (Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Training on gender and conflict issues.	Start Date: August 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Training all of relevant UN staff and implementing partners in gender and conflict sensitivity through regular workshops.	
<b>Description</b>	<i>Planned actions to produce the activity result.</i> Develop and hold specific workshops regarding gender and conflict sensitivity issues for all relevant UN staff and implementing partners	
<b>Quality Criteria</b>	<b>Quality Method</b>	<b>Date of Assessment</b>

<i>how/with what indicators the quality of the activity result will be measured?</i>	<i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	<i>When will the assessment of quality be performed?</i>
- % of individuals from UN agencies trained	- List of participants and short evaluation survey.	- At the end of each workshop.
- % of individuals from implementing partners trained	- List of participants and short evaluation survey.	- At the end of each workshop.

**OUTPUT 2.3:** Specific UN agencies working within the framework of the PDP-NBZ have been supported and advised regarding gender and conflict issues.

<b>Activity Result 1 (Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Gender and Conflict Action Plan for UN agencies working in the NBZ.	Start Date: May 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Develop and implement specific action plans with UN agencies working in the PDP-NBZ framework to include gender and conflict sensitivity in their programming and projects through a day to day service provided.	
<b>Description</b>	<i>Planned actions to produce the activity result.</i> Specific technical assistance for each of UN agency working within PDP-NBZ's framework to develop and implement gender and conflict action plan. <ul style="list-style-type: none"> <li>- Regular reunions with every relevant actor</li> <li>- Revision of project and programs to evaluate the specific needs regarding gender and conflict.</li> <li>- Elaboration and implementation of the action plan.</li> </ul>	
<b>Quality Criteria</b> <i>how/with what indicators the quality of the activity result will be measured?</i>	<b>Quality Method</b> <i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	<b>Date of Assessment</b> <i>When will the assessment of quality be performed?</i>
- # of reunions with UN agencies to develop gender action plan	- meeting minutes	- After each meetings.
- % of agencies working in the NBZ with specific gender and conflict action Plan developed and implemented.	- Gender and Conflict action plans documents. - Monthly reports of the Gender and Conflict Strategy Coordinator.	- Each months and at the end of the project.

**OUTPUT 2.4:** The work of the UN system in the NBZ has been monitored and advised from a gender and conflict perspective.

<b>Activity Result 1 (Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Implement M&E and KM mechanism	Start Date: May 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Within the PDP-NBZ's Gender and Conflict Strategy M&E and KM mechanism, monitor and advise the work of the UN system in the NBZ.	
<b>Description</b>	<i>Planned actions to produce the activity result.</i> Implement M&E and KM mechanism within the UN agencies working in the NBZ.	
<b>Quality Criteria</b> <i>how/with what indicators the quality of the activity result will be measured?</i>	<b>Quality Method</b> <i>Means of verification. What method will be used to determine if quality</i>	<b>Date of Assessment</b> <i>When will the assessment of quality be performed?</i>

	<i>criteria has been met?</i>	
- # of M&E and K&M mechanism, with gender and conflict perspective, existing	- Monthly reports of the Gender and Conflict Strategy Coordinator. - M&E and K&M document	- Each months and at the end of the project.
- # of gender and conflict indicators in UN agencies programs and projects.	- M&E and K&M document	- Each months and at the end of the project.

<b>OUTPUT 3.1.1:</b> Relevant coordination mechanisms established and dialogue promoted and facilitated between and within all key actors involved in setting up integrated mechanisms addressing gender based violence in the 3 NBZ provinces. Shared agenda, shared strategies, and shared action plans to promote inter-institutional coordination regarding integrated services related to gender-based violence have been developed and put in place.		
<b>Activity Result 1 (Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Inter-Institutional Coordination Mechanism to Promote Integrated Services Regarding Gender-Based Violence in the NBZ provinces.	Start Date: May 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Strengthen Inter-Institutional Coordination to Promote Integrated Services Regarding Gender-Based Violence in the NBZ provinces	
<b>Description</b>	3.1.1.1 Build mechanisms of coordination between the public sector at national and local level and civil society actors regarding inter-institutional mechanisms of addressing Gender Based violence. Elaborate an interinstitutional action plan and set up a shared agenda and strategies between all relevant actors involved in order to promote streamlined action. 3.1.1.2 Strengthen coordination between relevant actors in GBV issues in the NBZ through meetings and workshops.	
<b>Quality Criteria</b> <i>how/with what indicators the quality of the activity result will be measured?</i>	<b>Quality Method</b> <i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	<b>Date of Assessment</b> <i>When will the assessment of quality be performed?</i>
- # of reunions of the coordination team.	- meeting minutes - List of participants and short evaluation survey	- After each meetings.
- # of action plans elaborated and implemented	- Action plan documents and monthly reports.	- Each month and at the end of the project.
- # of meetings and Workshops held with relevant actors	- meeting minutes and workshops systematization.	- At the end of each meeting or workshop.
- % of relevant actors participating in the meetings and workshops.	- List of participants and short evaluation survey.	- At the end of each meeting or workshop.

<b>OUTPUT 3.1.2:</b> All relevant staff and members of the institutions involved in addressing victims of gender based violence in the NBZ have received training in gender sensitivity issues.		
<b>Activity Result 1 (Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Training to relevant staff and members of the institutions involved in addressing victims of gender based violence in the NBZ in gender sensitivity issues.	Start Date: September 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Train all relevant staff and members of the institutions involved in addressing victims of gender based violence in the NBZ in gender sensitivity issues.	
<b>Description</b>	<i>Planned actions to produce the activity result.</i>	



	Organize workshops and facilitate training in gender-based violence issues in the NBZ's Provinces with all relevant actors.	
<b>Quality Criteria</b> <i>how/with what indicators the quality of the activity result will be measured?</i>	<b>Quality Method</b> <i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	<b>Date of Assessment</b> <i>When will the assessment of quality be performed?</i>
- # of workshops organized	- Workshops systematization	- At the end of each workshop.
- % of relevant actors participating in workshops	- List of participants and short evaluation survey.	- At the end of each meeting or workshop.

**OUTPUT 3.2.1:** Capacities build and put in place through a specifically designed methodology in order to deal with the psychological dimensions of GBV.

<b>Activity Result 1</b> <b>(Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Capacity Building in Women's Organization in the NBZ on psychological dimensions of GBV.	Start Date: May 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Building capacities in Women's Organization Working on gender and conflict issues in the NBZ.	
<b>Description</b>	3.2.1.1 Develop modules for workshops to address the psychological dimensions of gender-based violence in a way that links personal experience to the public role of women working within the women's movement 3.2.1.2 Facilitate the delivery of these workshops to select women's organizations throughout the Province of Sucumbíos 3.2.1.3 Systematization of the process and publication of the module	
<b>Quality Criteria</b> <i>how/with what indicators the quality of the activity result will be measured?</i>	<b>Quality Method</b> <i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	<b>Date of Assessment</b> <i>When will the assessment of quality be performed?</i>
- # of modules developed	- modules documents	- At the end of the project.
- # of workshops delivered	- Workshops systematization	- At the end of each workshop.
- # of women trained.	- List of participants and short evaluation survey.	- At the end of each meeting or workshop.
- # of modules published.	- List of distribution	- At the end of the project.

**OUTPUT 3.2.2:** Capacities build regarding participatory planning and the design of community-based projects related to gender and conflict issues in communities along the border line (as well as quick impact implementation projects executed).

<b>Activity Result 1</b> <b>(Atlas Activity ID)</b>	<i>Short title to be used for Atlas Activity ID</i> Capacity Building in Women's Organization in the NBZ regarding participatory planning and project design.	Start Date: May 2009 End Date: May 2010
<b>Purpose</b>	<i>What is the purpose of the activity?</i> Build capacities regarding participatory planning and the design of community-based projects related to gender and conflict issues in communities along the border line (as well as quick impact implementation projects executed).	
<b>Description</b>	3.2.2.1 Selection process of the NGO 3.2.2.2 Develop a module to train the Women's Federation of Sucumbíos to facilitate local participatory planning processes and the design of project proposals	

	<p>3.2.2.3 Train a select group of women from the Women's Federation of Sucumbíos to facilitate local participatory planning processes and the design of project proposals</p> <p>3.2.2.4 Technical accompaniment and support for the Women's Federation of Sucumbíos when they go to border line communities to facilitate relevant processes</p> <p>3.2.2.5 Facilitation by the Women's Federation of Sucumbíos of local participatory planning processes and the design of the project proposals in border line communities (both quick impact projects and longer-term projects).</p> <p>3.2.2.6 Funding and implementation of a select number of quick impact projects related to gender and conflict issues in border line communities</p> <p>3.2.2.7 Development of a portfolio of longer-term projects related to gender and conflict issues in border line communities (for future funding from PDP-NBZ or other relevant actors).</p>	
<b>Quality Criteria</b> <i>how/with what indicators the quality of the activity result will be measured?</i>	<b>Quality Method</b> <i>Means of verification. What method will be used to determine if quality criteria has been met?</i>	<b>Date of Assessment</b> <i>When will the assessment of quality be performed?</i>
- 1 training module of planning process.	- Module training document	- At the end of the project.
- At least 10 women from de Women's Federation of Sucumbíos trained on local participatory planning processes and the design of project proposals.	- List of participants and short evaluation survey.	- At the end of each meeting or workshop.
- At least 10 missions to the border line communities.	- Missions report	- After each mission.
- At least 5 project proposals designed for the border line communities.	- project proposal documents	- At the end of the project.

#### **IV. LEGAL CONTEXT**

This document together with the CPAP signed by the Government of the Republic of Ecuador and UNDP on 19 January 2005, and published in the Official Bulletin No. 526 of 17 February 2005, which is incorporated by reference and constitute together a Project Document as referred to in the SBAA [or other appropriate governing agreement] and all CPAP provisions apply to this document. CPAP was signed between the Government of the Republic of Ecuador and the UNDP on 14 April 2004 for the cooperation period of 2004-2008.

Consistent with the Article III of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the implementing partner and its personnel and property, and of UNDP's property in the implementing partner's custody, rests with the implementing partner.

The implementing partner shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the implementing partner's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The implementing partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities

associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document”.

## **ANNEXES**

**Annex 1:** Full description of the project

**Annex 2:** Risk Analysis